



Logo design by Carly Anne Swan,  
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# SWANPOOL LOCAL NATURE RESERVE

## Minutes of the Swanpool Management Forum Special Meeting held on Tuesday 22<sup>nd</sup> February 2005, 10.00am at Falmouth Green Centre

**Present:** Guy Doncaster - BTCV  
 Andy Bates - Falmouth Model Boat Club  
 Dave Salmon - Cornwall Wildlife Trust  
 Toby Field - Falmouth Marine College  
 Martin Woodley - Carrick District Council

**Apologies:** Beth Tonkin - English Nature

**Special Meeting to discuss the final text and layout for the new Information Board Panels, a new leaflet and launch arrangements.**

		Action
1.	<p><b>Interpretation Boards</b>            MW reported omission of Falmouth Town Council from list of Forum representation.            Holly Sheldon is no longer working on the project so GD will be liaising direct with Sarah the graphic designer            No other text revisions reported.</p>	GD
2.	<p><b>New Swanpool Leaflet</b>            MW has been unable to track down an electronic version of the current leaflet.            Comments on current leaflet:</p> <ul style="list-style-type: none"> <li>• Too much text - additional illustrations and graphics needed.</li> <li>• Leaflet should have greater interpretation &amp; guidance use</li> <li>• The main key map needs to be based on the main interpretation board version (horizontal axis) with related bullet points set around it ie. thumb nail image of bird species with brief text for identification.</li> <li>• Front cover needs to incorporate the swan image and logo from the boards as the 'brand image'.</li> <li>• A 'basic facts' section is needed ie. length, depth, volume etc. (FAQ's)</li> <li>• Logos of the main funders (People's Places) will be required plus names of other represented organisations.</li> <li>• The 'emergency contacts' section needs to be updated as per the info. boards (inc. deletion of terrapin info.)</li> </ul> <p>Frances Keeton is to oversee the production of the leaflet with the graphic designer etc.            DS to provide copies of recent CWT leaflets and info. as good examples.            TF offered assistance from the Marine School as up to 3 students could be available between 7-18<sup>th</sup> March 2005 to help with either the leaflet collation or</p>	DS TF

	other projects. They will attend the next Forum meeting (8 <sup>th</sup> March)	TF & GD
3.	<p><b>Swan Raft Project</b></p> <p>GD reported that design issues were still being discussed and the basic construction was progressing. Flotation barrels (approx 24) need to be acquired - GD to approach the Docks for sources.. Raft needs to be in the water by the end of March at the very latest.</p> <p>TF offered loan of boat trailer to transport raft to Swanpool. The logistics of transporting, launching, manoeuvring and securing the raft need to be resolved. AB offered advice on anchorage and determining the depth at the northern end of the pool. (Anchorage possibly using cast concrete weight and sash weights)</p> <p>Raft will measure approx. 3m x 4m. Help will be needed to carry out the positioning operations.</p> <p>Essential that launch point etc are established on site well before the official positioning undertaken.</p> <p>Important that raft positioning is combined with the official unveiling of the new interpretation boards etc - main Launch Event.</p>	GD TF AB
4.	<p><b>Launch Event</b></p> <p>Agreed as <b>Wednesday 16<sup>th</sup> March 2005 at 12 noon.</b></p> <p>GD to contact Falmouth Town Mayor to see if she will preside over the launch etc. Press to be invited as well - important to have good media coverage including TV.</p> <p>GD to organise Risk Assessment for the launch.</p> <p>The event should also include a guided walk around Swanpool - possibly with Beth Tonkin (English Nature) and Martin Rule (Environment Agency).</p> <p>BTCV Volunteers will have been on site the week before to tidy up, litter pick and remove some alien species etc.</p> <p>There could also be some model boats on display as well.</p>	ALL GD GD  GD BT & MR  AB
5.	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>MW reported response from Clive Pearson (CDC Engineer). Funding may be available in 2006/2007 for further repairs to the timber edge around the southern end of the pool as requested. Repairs to the northern end decking have been completed and gaps have been formed between the planks to avoid future pressure build up problems. Also the need for bollards at the ends of the main path at the southern end will be investigated to prevent vehicle encroachment etc.</li> <li>Future projects were discussed including the placing of granite blocks to the edge of the car park at the southern end to provide informal seating and prevent vehicles over running into the pool. Other ideas including the placing of picnic tables and some tree planting/simple landscaping to improve the appearance of the car park environs and approach to the pool. TF keen for the Marine College to be involved. There may be PP funding available for this but GD will need to assess progress of overall scheme and extent of funding. There will need to be further discussions with Peter Lochrie on any improvements to this area.</li> </ul>	TF GD
6.	<p><b>Date, Time &amp; Venue of Next Meeting</b></p> <p><b>Tuesday 8<sup>th</sup> March 2005 at 10.00am</b>  <b>Venue: Falmouth Marine School</b></p>	ALL
	Meeting closed at 11.05 am	